



Meeting record

13/10/2020

Google Meet

<https://meet.google.com/qny-aqvk-iep>

Attendees (Mark 'Y' for present on app):

Executive		Members
Imran Dato, President	y	Aaron VE
Bea Levin, VP Internal	n	
Jill Davis, VP External	y	
Jaeho Jang, Finance Director	y	
Andres Manrique, Events Director	y	
Jules Breau, Events Director,	y	
Parker Stewart, Publications Director	y	
Dustin Skiliter, Services Director	n	
Grant Wilson, Technical Director	y	
Nic Virc, 4th Year Rep	y	
Brendan Griffin, 3rd Year Rep	y	
Laurenne Tynski, 2nd Year Rep	y	
Kassidy Hammond	y	
Thies Altenbroxter	n	
Declan McCloskey	y	

Executive Updates:

President	Mission statement <ul style="list-style-type: none"> - Waiting for constitution time Begin FSGM planning/ brainstorming <ul style="list-style-type: none"> - Investigated old PPTs - Speak to other societies - Add exec to exec feedback section Plan bonding
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	<p>Town Hall Debrief</p> <ul style="list-style-type: none"> - Mostly about new building - Asked about student space but no plan to expand <p>Nov 7 talk at SEDS talk to GR. 12s (Recruitment)</p> <ul style="list-style-type: none"> - Pres. will present <p>President's meeting upcoming?</p> <p>Send transition report to first years</p> <ul style="list-style-type: none"> - Done
External	<p>CASI Career panel planning</p> <ul style="list-style-type: none"> - In progress - Jeff shooting for late October - 3 industry, 3 govt ppl sharing experiences - Answering questions <p>Lecture - Nov 2 from noon-1</p> <ul style="list-style-type: none"> - Info in slack <p>Possible student poll regarding future CASI chats</p> <p>ASHRAE collab</p> <ul style="list-style-type: none"> - Willing to collaborate - Getting back "really soon" <p>Reached out to CSME</p> <ul style="list-style-type: none"> - Nothing thus far - Looking doubtful <p>Investigate car companies (SAE) or Canadian nuclear society</p> <p>Reaching out to professors about talking about research</p> <ul style="list-style-type: none"> - Reached out <p>Feedback Form Update</p> <ul style="list-style-type: none"> - 10 responses - Send to post on Facebook - Compile into sheet for executive review
Internal	<p>Office hours to be sent out</p> <ul style="list-style-type: none"> - This evening <p>Executive contracts</p> <ul style="list-style-type: none"> - This evening <p>Timeline for constitution rebuild</p> <ul style="list-style-type: none"> - Contact internal to participate
Finance	<p>SGF to be submitted</p> <ul style="list-style-type: none"> - Will submit & present <p>Make square account and link to Scotiabank</p> <ul style="list-style-type: none"> - Will be done by Sunday
Events	Reference ongoing planning document for updates to planned events:

	<p>https://docs.google.com/document/d/1DSggspRv-rEqthyVuBoRDU7HUNzud6wTU_tKLYaTBdQ/edit?usp=sharing</p> <p>Industry night save the date emails sent</p> <ul style="list-style-type: none"> - More emails to send <p>Spooky logo contest</p> <ul style="list-style-type: none"> - Done, just participate now <p>CSES has opened their calendar for submissions</p> <ul style="list-style-type: none"> - Submitting confirmed events <p>Awaiting information on virtual tours</p> <ul style="list-style-type: none"> - looking less likely <p>launch parties w Brendan as events</p> <ul style="list-style-type: none"> - will investigate <p>Change Minecraft night to among us night?</p> <p>Executive night (met and greet) – interactive and feedback night</p> <ul style="list-style-type: none"> - First year reps say what nights work well by Oct 14
Publications	<p>Develop a cool zoom background for students to use that represents CMAS</p> <ul style="list-style-type: none"> - Done, open to more ideas <p>Start thinking of t-shirt designs</p> <ul style="list-style-type: none"> - Plain t-shirt design looks good, share with services - Classic shirts in progress <p>Folksy poster in progress</p> <ul style="list-style-type: none"> - Finalized and sent to Andres <p>Airplane poster done</p> <ul style="list-style-type: none"> - Posted - Challenge to exec: participate in the contest (also add a blurb about prizes and stamp) - Possible extension <p>Re-investigate geared up</p> <ul style="list-style-type: none"> - Working on format <p>Make discord poster</p> <ul style="list-style-type: none"> - Share in more spots (get involved page, Facebook) <p>Newsletter being sent out soon</p> <p>Advertise launches with Brendan once established</p>
Services	<p>Have small merchandise items to mail out</p> <ul style="list-style-type: none"> - 2/3 sent, just 1 to deliver <p>Purchase new lockbox</p> <ul style="list-style-type: none"> - Done, needs to be picked up to be placed in office <p>Accent logos</p> <ul style="list-style-type: none"> - Good for our new merch (no minimum) <p>Exec to member merchandise model</p> <ul style="list-style-type: none"> - ¼ zip for sale to members this year

	<ul style="list-style-type: none"> - Executive purchase this year? (executives to generate ideas and poll will be held) <p>Brainstorm generated:</p> <ul style="list-style-type: none"> Bucket hat: 5 (already done in red) Sweats: 5 Sunglasses: 5 Long coats: 3 Windbreaker: 8 Masks: 4 Beanie/pom-pom hat: 9 Cmas guitar picks: 1 Rulers (could work for frosh kits): 3 Shoelaces: 1 Enamel pins: 4 Socks: 5 Scarves: 2 Mits/gloves: 1 <ul style="list-style-type: none"> - Different t-shirts for aerospace and mech featuring clubs - In addition to plain CMAS shirts and classic design shirts
Technical	<p>Prep square for deployment</p> <ul style="list-style-type: none"> - Need finance's square account info to link <p>Add events page w polished events calendar</p> <ul style="list-style-type: none"> - Done
4th Year Rep	Gather feedback about what students would like to see from us
3rd Year Rep	Contact people via compose email link in each course
2nd Year Rep	<ul style="list-style-type: none"> - Investigate how are other societies doing it <p>Advertise paper airplane contest, folksy</p>