Attendees (Mark 'Y' for present on app):

Executive		Members
Imran Datoo, President	y	Aaron ve
Bea Levin, VP Internal	n	
Jill Davis, VP External	y	
Jaeho Jang, Finance Director	y	
Andres Manrique, Events Director	y	
Jules Breau, Events Director,	y	
Parker Stewart, Publications Director	y	
Dustin Skiliter, Services Director	y	
Grant Wilson, Technical Director	y	
Nic Virc, 4th Year Rep	y	
Brendan Griffin, 3rd Year Rep	y	
Laurenne Tynski, 2nd Year Rep	y	
Kassidy Hammond	y	
Thies Altenbroxter	y	
Declan McCloskey	y	

Executive Updates:

President	Mission statement - Waiting for constitution time FSGM next meeting (Nov 10) - Will take place on MS Teams - Adding exec-to-exec feedback section - VPI to manage slide deck - Meeting moderator required (matt, corn)

	Discussion topics: - 3D printer purchase - Separate CMAS discord - Heavier use of Instagram reels Send grant cmail in slack for Teams access Read the CSME constitution and raise any concerns by Friday
External	CASI Career panel planning - In progress - Aiming for late Nov 24-26 - 3 industry, 3 govt ppl sharing experiences, answering Qs Lecture - Nov 2 from noon-1 - Done, went well Possible student poll regarding future CASI chats - Still on the table ASHRAE - Nothing upcoming CSME - Involves constitution modification - Sample constitution in slack - Will investigate further to see if we can work with requirements Investigate car companies (SAE) or Canadian nuclear society Reaching out to professors about talking about research Kirk Hovel - Nov 9 at 5:30 Feedback Form Update - Send to post on Facebook, possibly re-send email
Internal	Timeline for constitution rebuild - Participant count? - Abby will help - Make posts / email mailing list - Run from reading week till AGM Possible Exec secret Santa FSGM slides: before 9th at noon
Finance	SGF Submitted - Waiting on value Cusef submitted - Waiting on value Cusa fall submitted

	- More than asked Cusa Winter - Due friday Make square listings w Grant
Events	Reference ongoing planning document for updates to planned events: https://docs.google.com/document/d/1DSggspRv-rEqthyVuBoRDU7HUNzud6wTU_tKLYaTBdQ/edit?usp=sharing Ongoing: Industry night - Formal invites this week - Update CSES Calendar w form - Use new pubs form (pinned in #publications) Completed Events: - Spooky logo contest – SREESOC won, good effort - Paper airplane contest – winners chosen (prizes sent at end of the week, and certificates sent - Folksy – went well, maybe more advertising Events in Progress: - Executive meet n greet (Tonight! 6:30-8) - CMAS pitstop challenge (today-Nov 16?) (poster completed, RR participating & making a trophy) Upcoming Events: - CAD competition (Nov 20th – Dec 2nd) - 3D printing workshop (Nov 17 7-8pm) Potential Events: - launch parties w Brendan (more interesting launches, promote 1-2 days before, will have poster made up) - Change Minecraft night to among us night (put out a poll) – table to second semester - Academic workshop with CSES To do: - Update website events calendar to include upcoming events - Include signup/participation links in event description - Clear signups from calendar page
Publications	T-shirt designs

	- Plain CMAS logo t-shirt - "Carleton Mechanical Engineering" shirt, Ravens Racing onboard - working on Re-investigate geared up - Developing format – need exec to submit articles Newsletter - Next one to be sent in the next couple of days - Put dates in calendar on website - Add Grant's custom url for meeting
Services	Have small merchandise items to mail out - 2/3 sent, just 1 to deliver - Paper airplane prizes? Purchase new lockbox - Done, needs to be picked up to be placed in office Accent logos - Good for our new merch (no minimum) - Sent proofs out - Responded with stock they have Exec to member merchandise model - ¼ zip for sale to members this year - Executive purchase this year? (executives to generate ideas and poll will be held) Top ideas for new merchandise: - Beanie/pompom hats (top clothing accessory) - Windbreaker (top uniform) - Full results in previous minutes - Should uniforms be subsidised like polos? How much? Other Merchandise - Different t-shirs for aerospace and mech featuring clubs (yes see pubs) - In addition to plain CMAS shirts and classic design shirts Executive swag - Send out lanyards to execs now or wait for uniforms? Merch mock-ups starting reading week - Will start with ¼ zip Shipping issue
Technical	Prep square for deployment - Will send finance some instructions
4th Year Rep 3rd Year Rep 2nd Year Rep	To advertise: - FSGM - Constitution rebuild team - ASHRAE events - Meet n greet

1st Year Reps	- Pitstop challenge - 3D printing workshop
CSES Reps	- Elections end soon, mech rep (likely nick butler) should be at the next one