

Meeting record



10/09/2021

Discord


<https://discord.gg/kHnyc4Agwj>

Attendees (Mark 'Y' for present on app):

Executive		Members
Jaeho Jang, President	Y	
Parker Stewart, VP Internal	Y	
Jules Breau, VP External	Y	
Andres Manrique, Finance Director	Y	
Jake Birkness, Events Director	Y	
Declan McMloskey, Events Director,		
Nadiya Scratchley, Publications Director		
Kassidy Hammond, Services Director		
Shaun Seneviratne, Technical Director	Y	
Aaron VandenEnden, 4 th Year Rep	Y	
Jack Dubeau, 3 rd Year Rep		
Xavier Haziza, 2 nd Year Rep		
, 1 st Year Rep		
, 1 st Year Rep		
, 1 st Year Rep		

Executive Updates:

President	Plugged CMAS at EngFrosh Ran Expo - Got like 60 ppl Ran Power Olympics with Parker and Jules
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	<p>Caliper Sales Setup</p> <p>Membership Sales Set up</p> <p>Office Clean Up</p>
External	<p>Contacted Ron</p> <p>CASI Chat</p> <p>Will reach out to CSME and ASHRAE</p>
Internal	<ul style="list-style-type: none"> - Plan Bonding - Contracts - New meeting time?
Finance	<ul style="list-style-type: none"> - created square
Events	<ul style="list-style-type: none"> - Finalized Events Calendar (just missing some times)  CMAS Events Calendar 2021-2022 - Drafted and sent email to manager of The Prescott for industry night <ul style="list-style-type: none"> - Got a response need to follow-up - Reviewed transition report and past meeting-minutes - Created to-do list to be updated after meeting with Declan - Drafted letter to Andrew Rader <p>From Declan:</p> <ul style="list-style-type: none"> - Polled execs and merged Meet & Greet with Folksy Wisdom 1 <ul style="list-style-type: none"> - Should we start earlier or run later?
Services	<ul style="list-style-type: none"> -We have CUPS, and way under budget -Caliper form coming soon: will spend all day in the office sometime next week to distribute -Wind Breaker Form coming soon -Velcro people holiday ending this week, getting on the order soon -Getting quotes for screwdrivers -Getting polo info soon
Publications	<ul style="list-style-type: none"> - Great job on cups logo - Fix discord link
Technical	<ul style="list-style-type: none"> - Exec Computer is setup and ready to go - Membership tracking form is created - Sales tracking form is nearly complete, will be done this weekend - Member desktops are half done - CMAS website revisions ae in progress, cleaning up the site from the inside
4 th Year Rep	<ul style="list-style-type: none"> - Plug membership (everyone)and callipers (2nd year)
3 rd Year Rep	
2 nd Year Rep	
1 st Year Reps	

CSES Reps	

Other Businesses:
