

Meeting record



13/09/2021

Discord

<https://discord.gg/kHnyc4Agwj>

Attendees (Mark 'Y' for present on app):

Executive		Members
Jaeho Jang, President	N	
Parker Stewart, VP Internal	Y	
Jules Breau, VP External		
Andres Manrique, Finance Director		
Jake Birkness, Events Director	Y	
Declan McMloskey, Events Director,	Y	
Nadiya Scratchley, Publications Director		
Kassidy Hammond, Services Director		
Shaun Seneviratne, Technical Director		
Aaron VandenEnden, 4 th Year Rep	Y	
Jack Dubeau, 3 rd Year Rep	Y	
Xavier Haziza, 2 nd Year Rep		
, 1 st Year Rep		
, 1 st Year Rep		
, 1 st Year Rep		

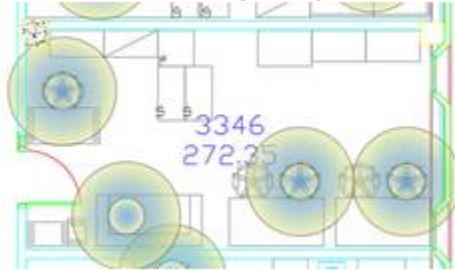
Executive Updates:

President	Helped Andres with Square Set up caliper sales form Sold calipers and memberships Posted training videos on slack (#office hours)
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- **IF YOU HOLD OFFICE HOURS, PLEASE WATCH THEM BEFORE YOUR HOURS**

Our office capacity is now 4 people

ME 3346 can have up to 4 persons in the room and maintain social distancing



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- A sign should be added to our door regarding capacities
- Will re-consider opening the office to the members (maybe a booking system idk)
- Need to order extra masks (and wipes): will talk to the Irene about that

Society Bonding Night

- EVERYONE is on board so y'all better show up
- Trivia/Jeopardy in progress
- Got the list of people that's coming
- **Friday, Sept 17th 7:00 PM to 9:00 PM (CMAS Exec should be there by 6:30)**
- **Vincent Massey Park**
<https://www.google.com/maps/place/45%C2%B022'41.4%22N+75%C2%B041'51.4%22W/@45.3781699,-75.6981692,209m/data=!3m2!1e3!4b1!4m6!3m5!1s0x0:0x0!7e2!8m2!3d45.378169!4d-75.697622>)
- Please put this in your calendar

Exec desk monitor should be in the office by Wednesday at the latest

September is a very busy month for everyone but I need you guys to do the tasks ASAP and take initiative!!!

PLEASE get slack on your phone and check it once a day AT LEAST.

Execs will also need to get a "membership" - deciding on the cost

Execs get:

- Free printing
- Office access after hours (tbd)
- Bonding: food and drink provided with the "membership" fee

If you have any questions`, please shoot me a DM :)

External	Nothing since friday
Internal	First Yr Rep Application Updates -
Finance	Preliminary Budget finished and sent to pres and internal

	<p>Made square account and linked it w machine, gave it to Jaeho</p> <p>Emailed Irene for frosh money</p> <p>Sent reimbursement form</p>
Events	<p>Industry Night Updates</p> <ul style="list-style-type: none"> - Confirmed location as Prescott <p>Folksy wisdom/meet and greet planning</p> <ul style="list-style-type: none"> - About 3 weeks out - 6-8 PM <p>*Make sure to fill out the form for pubs</p>
Services	<p>Cups?</p> <p>Still waiting on proof from Accent: cups are ordered but not yet printed/shipped. Stay tuned!</p> <p>Wall - Jaeho still needs to ask the faculty - smh</p>
Publications	<p>-Should we follow people back on instagram?</p> <p>-I talked to the vp pubs of other societies, we wanna cross promote and henceforth add a "related pages" section to the website"</p> <p>-Making a patch of other design?</p> <p>Will be getting a couple other requests (Jaeho will submit the form) - please do this by the end of this week!</p> <ul style="list-style-type: none"> - Calipers - Office hours - Services offered this year <p>Giveaway winner to be decided</p>
Technical	<p>Fix the membership form</p> <p>Discord Meeting accessibility</p> <ul style="list-style-type: none"> - Go through the membership list everyday and give them access to the meeting voice & chat - https://docs.google.com/spreadsheets/d/14_UV80zP6hQ6XUNFbECz8ikSrp9agAM4UqY2umdkWo/edit?usp=sharing
4 th Year Rep	<p>Advertise membership & calipers to whoever needs them (mostly 2nd yrs)</p> <ul style="list-style-type: none"> - 4th years are hesitant to get memberships. What are some ways to encourage them? <p>Start advertising pls - not summer anymore lol</p>
3 rd Year Rep	
2 nd Year Rep	
1 st Year Rep	

	Aaron: Can you get the new Discord Invite Link and share it with us
CSES Reps	

Other Businesses:
