

Meeting record



18/10/2021

Discord

<https://discord.gg/tUFW7pdwuc>

Attendees (Mark 'Y' for present on app):

Executive		Members
Jaeho Jang, President	Y	
Parker Stewart, VP Internal	Y	
Jules Breau, VP External	Y	
Andres Manrique, Finance Director	N	
Jake Birkness, Events Director	N	
Declan McMloskey, Events Director,	N	
Nadiya Scratchley, Publications Director	N	
Kassidy Hammond, Services Director	N	
Shaun Seneviratne, Technical Director	Y	
Aaron VandenEnden, 4 th Year Rep	Y	
Jack Dubeau, 3 rd Year Rep	N	
Xavier Haziza, 2 nd Year Rep	Y	
Monica Paul, 1 st Year Rep	N	
Charlie Brockmann, 1 st Year Rep	Y	
Brianna Hines, 1 st Year Rep	Y	
Bronwyn Hubbard, Office Co.	Y	

Executive Updates:

President	Hired Office Co. - Welcome Bronwyn! Sent out the MAE issue submission form Gave office keys & training to Charlie, Monica, and Bronwyn
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	<p>Will be attending the concerns committee meeting at the end of the month</p> <p>Picked up wipes from the MAE office</p> <p>No meeting next week!</p> <p>Will be emailing the fmp service centre about our office freezing cold</p> <p>Will talk to Cam about the new email domain (@cmas.carleton.ca) over the reading week</p> <p>Plan to reopen the office on the November 1st</p> <ul style="list-style-type: none"> - Bronwyn will talk more on this topic <p>Going for the Dean Bibly Award so let's try our best to get that lol</p> <p>Exec list posted</p> <ul style="list-style-type: none"> - Please make sure that all your information is correct - Your Exec ID will be your "member ID" <p>Make sure to put the debit machine in the black cabinet before you leave!</p> <p>When closing, make sure to wash the coffee machine (with soap?) and throw out the filter with used grounded coffee beans. PLEASE do not make it nasty.</p>
External	<p>Sent email to Ahmed regarding the Research Highlight Series</p> <p>Check #external for a conference hosted by CASI</p>
Internal	<p>Exec bonding happened</p> <p>FSGM Planning</p> <ul style="list-style-type: none"> - Poll for timing coming soon - CSES hosting it on Nov 3rd
Finance	<p>no new updates.</p> <p>During rewading week:</p> <ul style="list-style-type: none"> ● Apply to SGF ● Fix our budget slightly to make it more realistic (we have a few costs in events that we won't actually end up using) ● Figure out reimbursement for the cups <p>Upload item & their prices to square</p>
Events	<p>Catapult comp</p> <ul style="list-style-type: none"> - Sent in pubs request

	<ul style="list-style-type: none"> - Poster up - Submission form made - Planning to make a promotional video
Publications	<p>Posted catapult comp post</p> <p>Start Newsletter</p>
Services	<p>Updated personal inventory to reflect merch sales</p> <p>Options for windbreaker being explored as the current style are sold out in larger sizes</p> <p>Pet wall is still in progress</p> <p>Wall alterations approved, will be purchasing over reading week</p> <p>Bought oatmilk for the cmas office (\$3)</p> <p>Polo and Exec item in the works (reading week)</p> <p>CMAS bucket hats....?</p>
Technical	<ul style="list-style-type: none"> - No new updates - Working on website issue, should have it working again and updated this week
4 th Year Rep	Next event?
3 rd Year Rep	<ul style="list-style-type: none"> - Catapult comp
2 nd Year Rep	
1 st Year Reps	mech, aero, sree b, biomed mech crewnecks and bucket hats
Office Co.	<p>Got a tour of the office</p> <p>Form for booking space will be on a weekly basis</p> <p>Starting Nov 1st</p> <p>Form opening at same time for members and exec</p> <p>Form available on Sat & open to members on Sun for booking</p>
CSES Reps	

Other Businesses:

FSGM	
Stamp Event	Paper Airplane Comp....?????👁👁 Maybe more mech focused...? In person

