

Meeting record



22/11/2021

Discord

<https://discord.gg/tUFW7pdwuc>

Attendees (Mark 'Y' for present on app):


Executive		Members
Jaeho Jang, President	Y	
Parker Stewart, VP Internal		
Jules Breau, VP External	Y	
Andres Manrique, Finance Director	Y	
Jake Birkness, Events Director	Y	
Declan McMloskey, Events Director,	A	
Nadiya Scratchley, Publications Director	Y	
Kassidy Hammond, Services Director	Y	
Shaun Seneviratne, Technical Director	Y	
Aaron VandenEnden, 4 th Year Rep	Y	
Jack Dubeau, 3 rd Year Rep	Y	
Xavier Haziza, 2 nd Year Rep	Y	
Monica Paul, 1 st Year Rep	Y	
Charlie Brockmann, 1 st Year Rep	Y	
Brianna Hines, 1 st Year Rep	Y	
Bronwyn Hubbard, Office Co.	Y	

Executive Updates:

President	<p>Will be introducing the speakers at the WIE&IT Industry Talk</p> <ul style="list-style-type: none">- you get giftcards if you stay for the whole thing but i think it's only open to women students- https://carleton.ca/engineering-design/cu-events/gastops-lockheed-martin-industry-talks/
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	<p>Will be attending concerns committee meeting</p> <p>Slack vs. Discord</p> <p>Fill out the accountability 1v1 meeting form ASAP</p> <ul style="list-style-type: none"> - https://doodle.com/poll/tz6i9vny7mm5r867?utm_source=poll&utm_medium=link - Macie will go over internal and external accountability (from members) at that meeting <p>sent emails</p>
External	<p>Publications for CSME and CASI memberships</p> <p>Interest form for 3D print workshop</p> <p>Sent emails</p>
Internal	<p>fix the format of the constitution</p> <ul style="list-style-type: none"> - During Holiday Break (all good) - Had a meeting with internal concerns - If you have any internal concerns, just dm Parker and he's gonna go over it w you :)
Finance	<p>can't walk</p> <p>gotta submit all of our claims by Dec 10th</p> <ul style="list-style-type: none"> - buy it and submit the claim <p>giftcard giveaway...?</p> <p>CSES slacking smh</p>
Events	<ul style="list-style-type: none"> - Catapult winner announcement ready to be posted - Coordinated prizes with winners - Running Pitstop challenge <ul style="list-style-type: none"> - No submissions yet - Promotion video from Jules ready to be posted - Second promotional video to be posted closer to end of challenge with extension - Pitstop challenge in-person (v2) <ul style="list-style-type: none"> - Imran's original idea - Some time around mid-March - Contribution to cost of car rig (use catapult money) - Industry Night <ul style="list-style-type: none"> - Developing list for formal invitations to be sent out end of week

	<ul style="list-style-type: none"> - Declan is working on tickets - goal is to start selling by end of Nov.
Publications	made posters for CSME & CASI memberships
Services	<p>Merch</p> <ul style="list-style-type: none"> - Waiting on Tammy at Accent to send me the proofs and quotes, will be following up if I do not receive a response tomorrow. - Timeline: Windbreakers ASAP, Polos as soon as I hear from Tammy, Patches, general merch refills, and Exec items are next, then more clothing - Please continue to suggest executive merch items - Screwdrivers and toolkits in the winter <p>Office</p> <ul style="list-style-type: none"> - Keeping it clean and stocked - Introducing contact tracing for after hours/those in the space without booking a table to keep everyone safe! - Now overseeing all the services related office co work (great job Bronwyn!) - Remade and rearranged the merch purchasing form <ul style="list-style-type: none"> - On that note, the response spreadsheet is available on the exec computer but not complete/totally updated. Happening as soon as practical. - Velcro wall in the works. If someone would like to help with purchasing/setting it up please contact me! - Starting to see members fill out requests! - Will be purchasing some more general office/kitchen supplies when SGF is back/I have the CMAS debit card. <p>First Year Rep & Office Co meeting</p> <ul style="list-style-type: none"> - Went well! - Currently drafting the report to share with Parker during our meeting on Friday - Tidbits from the report: may be introducing pairings, changing around office hours, etc - Position description for first year reps and members for those looking to get involved in CMAS <p>3D Printer</p> <ul style="list-style-type: none"> - Reached out to the trial run AERO2001 Group and they are down to be the guinea pigs.

<p>Technical</p>	<ul style="list-style-type: none"> - Spoke to Ryan on the email domain change will not allow for access to our drives but mainly some administrative access on the back end. Will be updating my policy drafts and initiating the process for the switch. (Given approval) - Do we need to vote? - First Year emails causing issues for relogins, will be working with google on that - Desktop crashed with drivers with the monitors when hooked up in the office Saturday. Will be fixing that this week to get it back up again. tough - Will be purchasing the adapters and cables needed to clean up the Exec Desk. New desktops don't connect properly to the current ultrawide monitor. - Bringing the website up to date as well - Updating the server to handle the conversion from Slack - Discord DM situation: <ul style="list-style-type: none"> - Roles within the server for discussion
<p>4th Year Rep</p>	<p>Go to Charity LAN or else</p> <ul style="list-style-type: none"> - https://pos.mycses.ca/product/charity-lan-tickets-fall-2021/ - But yeah I'll be out of commission all weekend <p>Choo choo:</p> <ul style="list-style-type: none"> - Chugga chugga <p>Patch update: These fellas take AGES to do, 1 week and I only got halfway done this lad</p>  <p>Community updates:</p> <ul style="list-style-type: none"> - Whirlwind was pretty good, huge rip to everyone writing the dynamics midterm - CSES VPSI/VPA open concerns discussion November 24th noon-4:00 - EDI training: Today! (unfortunately I'm overscheduled, but hopefully some of you could go!) - CU InSpace PDR on Saturday at noon for those interested - Word on the street is there's a flightsuits event this Friday, so stay savvy for clues if you want to go
<p>3rd Year Rep</p>	
<p>2nd Year Rep</p>	
<p>1st Year Reps</p>	

Office Co.	will get doodle to work one day
CSES Reps	

Other Businesses:

Last meeting & Last day the office is gonna be open	Last meeting: 29th Office closed on the week of the 6th

Good luck with studying :)