

## Meeting record



29/11/2021

Discord

<https://discord.gg/tUFW7pdwuc>

### Attendees (Mark 'Y' for present on app):



Executive		Members
Jaeho Jang, President	Y	
Parker Stewart, VP Internal	Y	
Jules Breau, VP External	Y	
Andres Manrique, Finance Director	Y	
Jake Birkness, Events Director	Y	
Declan McCloskey, Events Director,		
Nadiya Scratchley, Publications Director	Y	
Kassidy Hammond, Services Director	Y	
Shaun Seneviratne, Technical Director		
Aaron VandenEnden, 4 <sup>th</sup> Year Rep	Y	
Jack Dubeau, 3 <sup>rd</sup> Year Rep		
Xavier Haziza, 2 <sup>nd</sup> Year Rep		
Monica Paul, 1 <sup>st</sup> Year Rep	Y	
Charlie Brockmann, 1 <sup>st</sup> Year Rep	Y	
Brianna Hines, 1 <sup>st</sup> Year Rep	Y	
Bronwyn Hubbard, Office Co.		

### Executive Updates:

President	Attended the Concerns Committee Meeting - Nothing much happened  Spoke at the WiE&IT Program Industry Talk  Iron Times Societies Showcase
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	<ul style="list-style-type: none"> <li>- “Legends say your society holds a lost legendary artifact tied to your purpose. What is the name of yours?” Taking inputs</li> </ul> <p>Planning to have 1 on 1’s after exams/after holidays/beginning of the winter term</p> <p>Thinking of reformatting the CMAS EXEC system</p> <p>Had a bunch of meetings</p> <p>Got patches from Dency - we have a lot</p> <p>Last meeting until the beginning of the winter term</p> <p>Will talk to the department if in person meeting is a possibility.. i mean we can just book a room but ideally we do it in the Dean’s Board Room</p>
External	<p>Had a meeting w events</p> <ul style="list-style-type: none"> <li>- looking good!</li> </ul> <p>Talking with Jeff</p> <ul style="list-style-type: none"> <li>- Talk at the end of December</li> </ul> <p>Low turnout with the talks so will wait until in person talks are allowed</p>
Internal	<p>Met with Kass</p> <p>Created a form where you can bring up any internal concerns</p> <p>Secret Santa 🙄🙄</p> <ul style="list-style-type: none"> <li>- In Jan</li> </ul>
Finance	<p>get yo ass up</p> <p>reimbursed nadiya for patches</p> <p>will be sending out reimbursement instructions tonight</p> <p>Secured all the bag 💰💰</p> <p>winter CUSA funding application open rn</p> <p>giftcard giveaway</p> <ul style="list-style-type: none"> <li>- after exams</li> </ul>
Events	<p>Pitstop Challenge:</p> <ul style="list-style-type: none"> <li>- Still no submissions</li> <li>- Posting Jules’ video to hope to get more submissions</li> <li>- Considering extending deadline for submissions until end of fall term - Dec. 10th - waiting for response from Imran</li> </ul>

	<ul style="list-style-type: none"> <li>- Discussing plans for in-person event next semester - talking with Imran about CUESEF request for pitstop test rig</li> <li>- Can year reps send new post out to their acquaintances</li> </ul> <p>Industry Night:</p> <ul style="list-style-type: none"> <li>- We are ready to start selling tickets, Declan is just putting together a poster and we're planning to start this week <ul style="list-style-type: none"> <li>- First week or so we're just selling to 3rd, 4th, 5th years (people will fill out a form to get the eventbrite link sent to them)</li> <li>- After we give upper years the opportunity we'll send out the general link for all years</li> </ul> </li> <li>- Formal Invitations have been sent, currently 7 confirmed reps <ul style="list-style-type: none"> <li>- Will send info to Jules and Jaeho later tonight (sorry for the wait)</li> </ul> </li> <li>- Anyone over 18 can attend! - Still figuring out alcohol procedures with venue</li> <li>- 35 - members and execs (same price)</li> <li>- 40 - non members</li> </ul>
Publications	<ul style="list-style-type: none"> <li>- will continue to update office booking doodle</li> <li>- making the poster for industry night atm</li> <li>- Aaron's patches, I may make the Aero C one</li> </ul>
Services	<p>Merch</p> <ul style="list-style-type: none"> <li>- Waiting on Tammy at Accent to send me the proofs and quotes, already followed up but hoping for the best.</li> </ul> <p>Purchasing</p> <ul style="list-style-type: none"> <li>- Next to buy is milk, Velcro wall supplies (next week), rubbing alcohol for the 3D printer, and wet erase markers (~\$220)</li> </ul> <p>Office</p> <ul style="list-style-type: none"> <li>- Keeping it clean and stocked</li> <li>- Contact tracing form ready, just needs to be posted on Wednesday</li> <li>- Velcro wall in the works. If someone would like to help with purchasing/setting it up please contact me!</li> <li>- Will be purchasing some more general office/kitchen supplies when SGF is back/I have the CMAS debit card.</li> </ul> <p>First Year Meeting</p> <ul style="list-style-type: none"> <li>- Met with Parker to discuss suggestions brought up in meeting <ul style="list-style-type: none"> <li>- Office hours revamp with reduced hours (3max/exec)</li> <li>- Office hours buddy system (voluntary)</li> <li>- Meeting dedicated to expanding knowledge of portfolios</li> </ul> </li> </ul> <p>3D Printer</p> <ul style="list-style-type: none"> <li>- Printing 3 components today and tomorrow</li> </ul>

	<p>Pet Wall</p> <ul style="list-style-type: none"> <li>- Still working on it, feel free to keep sending photos. Adding the next set on Wednesday</li> </ul> <p>Services Request</p> <ul style="list-style-type: none"> <li>- Received requests for water jug for fridge, toaster, and christmas lights (CUESEF next round)</li> </ul>
Technical	<p>Bring in the computer</p> <p>Work on the discord server (over the holidays?)</p>
4 <sup>th</sup> Year Rep	<p>Patch updates:</p> <div style="display: flex; justify-content: space-around;">   </div> <p>Community updates:</p> <ul style="list-style-type: none"> <li>• <a href="#">Fill out C-Eng Speaks for the Iron Times</a></li> <li>• Yeah not many events coming up because exams</li> </ul> <p>Force yourself to take breaks and do things for fun! You're all human, burnout is real. Take one thing at a time, worry about what's in front of you, and you'll be done before you know it.</p>
3 <sup>rd</sup> Year Rep	
2 <sup>nd</sup> Year Rep	
1 <sup>st</sup> Year Reps	Plug pitstop
Office Co.	<ul style="list-style-type: none"> <li>- really not much to report</li> <li>- new doodle poll for this week, is updated on Discord and should be updated on the linktree</li> <li>- looking into possibly having volunteers run some office hours next term <ul style="list-style-type: none"> <li>- to alleviate pressure from exec members (so they don't have to hold so many office hours)</li> </ul> </li> </ul>
CSES Reps	

**Other Businesses:**

Secret Santa	

Good luck with studying :)