

## Meeting record



20/01/2022

Discord

<https://discord.gg/kHnyc4Agwj>

### Attendees (Mark 'Y' for present on app):

Executive		Members
Jaeho Jang, President	Y	
Parker Stewart, VP Internal	Y	
Jules Breau, VP External	Y	
Andres Manrique, Finance Director	Y	
Jake Birkness, Events Director	Y	
Declan McCloskey, Events Director,	Y	
Nadiya Scratchley, Publications Director	N	
Kassidy Hammond, Services Director	Y	
Shaun Seneviratne, Technical Director	Y	
Aaron VandenEnden, 4 <sup>th</sup> Year Rep	Y	
Jack Dubeau, 3 <sup>rd</sup> Year Rep	N	
Xavier Haziza, 2 <sup>nd</sup> Year Rep	Y	
Monica Paul, 1 <sup>st</sup> Year Rep	Y	
Charlie Brockmann, 1 <sup>st</sup> Year Rep	N	
Brianna Hines, 1 <sup>st</sup> Year Rep	Y	
Bronwyn Hubbard, Office Co.	Y	

### Executive Updates:

President	Caliper sales <ul style="list-style-type: none"><li>- Did pickups</li><li>- Working w Kass to get the last few</li></ul> Advanced Aviation Technology Talk
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	<ul style="list-style-type: none"> <li>- Sent it to Jules</li> </ul> <p>Events Participation</p>
External	<ul style="list-style-type: none"> <li>- Had Research talk with Sarah Brown</li> <li>- CASI talk next week, needs to be promoted</li> </ul>
Internal	<ul style="list-style-type: none"> <li>- Updated constitution, gave it to Shaun</li> </ul>
Finance	<ul style="list-style-type: none"> <li>- CUESEF time → This is stuff for the office <ul style="list-style-type: none"> <li>- Shaun lmk what you need, same template as last semester.</li> <li>- CMAS train, Aaron could you lmk who will be sending me the information for this (description, prices of materials with ss's)</li> <li>- Anyone else need anything lmk</li> </ul> </li> <li>- Been getting lots of calliper and windbreaker money</li> <li>- Sending Kass the debit card info so she can pay for the polos</li> <li>- When is WGM/AGM? I gotta get the finance analytics ready.</li> <li>- Events Directors lmk ASAP when we know if Paper Airplane is in person or not</li> </ul>
Events	<ul style="list-style-type: none"> <li>- Declan sent out industry night slides, feedback form, thank you-message, etc.</li> <li>- Folksy Wisdom 2 - March 2nd <ul style="list-style-type: none"> <li>- Blended format, cater to both <b>first years</b> in ottawa and those at home</li> <li>- Focus on stream selection</li> </ul> </li> <li>- Paper Airplane Competition - in-person, pushing to April 1st (Friday)</li> </ul> <p>Group Study Event in-the-works</p> <ul style="list-style-type: none"> <li>- Working Title - Chill, Midterms Ain't S**t (CMAS)</li> <li>- Similar to Cookies and Cram, catered to courses taken by MAAE students</li> <li>- Not a review session, just a space to study and assist others</li> <li>- Would like to have upper years present to answer questions (just provide a less formal guide than TAs or prof)</li> <li>- Some talk of collaborating with DESoc, but I believe consensus was their courses are different</li> <li>- 2nd year courses - ELEC 3605, MAAE 2101 (dynamics), 2300 (fluids) <ul style="list-style-type: none"> <li>- Any others? - MAAE 2202</li> </ul> </li> <li>- 1st year courses - Statics (ECOR 1045), next sem → 1046 (mechanics), 1048 (dynamics)</li> </ul>
Publications	She's writing exams rn :(
Services	<ul style="list-style-type: none"> <li>- Polos are ready: coordinating with Andres for payment and pickup</li> </ul>

	<ul style="list-style-type: none"> <li>- Extended windbreaker order</li> <li>- Caliper pickup</li> <li>- Working on exec item in the next week or so</li> <li>- Will have updates on the velcro wall next week</li> </ul>
Technical	<ul style="list-style-type: none"> <li>- Website is up and finally running with everything, Let me know if you need anything added to it. The Constitution is up.</li> <li>- I will be looking at reformatting it as well so I will keep you all posted.</li> <li>- Slack to discord conversion was completed, working with Grant in regards to having the DM's in our server</li> <li>- Working with Ryan on the email domain change</li> <li>- Finalizing a list of office supplies with adapters and rewiring that needs to be done in the office. It was all done in 2015 so I am adding new documentation and updating the wires as I implement the new desktops into the office.</li> <li>- Working with Kass to have an office system for members to borrow Sd card adapters etc to use within the office. Similar to the CSES Equipment loan program</li> <li>- Updating roles for discord members</li> </ul>
4 <sup>th</sup> Year Rep	<ul style="list-style-type: none"> <li>- Train in progress, proposal will be complete by mid-next-week</li> <li>- Submit Iron Times articles / C-Eng Speaks!</li> <li>- EngFrosh heads applications are open</li> <li>- FSK 3 (online) this Friday for those looking to go, apparently it's a team thing, I have 4 free spots on a team ticket for anyone wanting to join</li> <li>- <b>Leo's volunteer shift sign-ups are open! SIGN UP!!!</b></li> </ul>
3 <sup>rd</sup> Year Rep	-Cmas Steam Account
2 <sup>nd</sup> Year Rep	
1 <sup>st</sup> Year Reps	
Office Co.	<ul style="list-style-type: none"> <li>- Office opening on Feb 7th</li> <li>- Will get in touch with Parker + Kass</li> <li>- Volunteers for office hours?</li> <li>- Decreased office hours (12 - 4) ?</li> </ul>
CSES Reps	

Other Businesses:


