

Meeting Record

04-10-2023

ME 3356 + [Discord](#)

Attendance

Executive	Y/N	Members
Xavier Haziza, <i>President</i>	Y	Kevin Fernado (½ Co-Junior Ladder)
Declan McCloskey, <i>VP Internal</i>	Y	Eli (mech mech mech mech)
Monica Paul, <i>VP External</i>	Y	Zach
Naomi Yakubovich, <i>VP Finance</i>	Y	Cameron
Cynthia Cairns, <i>VP Services</i>	Y	Owen
Maxim Kari, <i>Events Director</i>	Y	Dana
Grace Smith, <i>Events Director</i>	R	Khaled
Liam D-P, <i>Inventory Director</i>		
Piper Stuempel, <i>Merchandise Director</i>		
Jaime tenBrinke, <i>Office Director</i>	Y	
Liz Antifave, <i>Publications Director</i>	Y	
Sam Raab, <i>Technical Director</i>	CSES	
Jules Breau, <i>4th Year Rep</i>	Y	
Jaden Desveaux, <i>3rd Year Rep</i>	Y	
Lexy Buchanan, <i>2nd Year Rep</i>		
Chris Goodman, <i>1st Year Rep</i>	Y	
Hayley Ross, <i>1st Year Rep</i>	N	
Jack Tremblay-Lessard, <i>1st Year Rep</i>	Y	

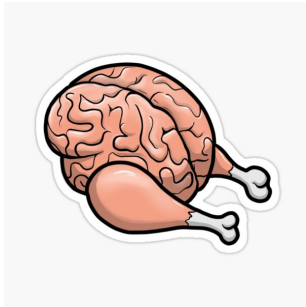
Meeting Agenda

Schedule	
18:30-19:00	Action Items
19:00-19:30	Executive Updates Speaking Order: <ol style="list-style-type: none">1. President2. VPI3. VPX4. VPF5. VPS6. Events7. Inventor Director8. Merchandise Director9. Office Director10. Publications Director11. Technical Director12. 4th Year Representative13. 3rd Year Representative14. 2nd Year Representative15. 1st Year Representatives
19:30-19:45	Discussion Period

Action Items	
<i>Subject:</i> Industry Night Director / Volunteers	Would be great to hire volunteers to help with organizing and planning Industry Night. More help = distributed work weight, so that we can focus on the rest of the events a little more. <ul style="list-style-type: none"> - Talk to Jake (co-op coordinator)? - Volunteers go for free if they are going to help the whole night and not going as a student to industry night - Old transition reports have info about hiring peeps to help - Directors for other big events also??
<i>Brought forward by:</i> Events Directors	
<i>Result:</i> moved to discussion	
<i>Subject:</i> Sick themed Decor	https://www.facebook.com/marketplace/item/335880268918313/?mibextid=6ojiHh
<i>Brought forward by:</i> Techical	
<i>Result:</i> discussion	
	Just look at it :) office desk?

Minutes

Legend: New item In progress Late General

Executive Updates	Notes
<i>President</i>	<i>5 minutes</i>
<ul style="list-style-type: none"> ★ Sorry to everyone if I have seemed mad or pissy of late. V stressed <3 ★ Hiring a student faculty liaison. Opens tmrw and closes on monday <ul style="list-style-type: none"> ○ For facilitating and planning the monthly meetings between students and the mae department. ★ Had cses presidents meeting. Nothing much came from it. Mostly internal stuff. The calendar should be fixed soon or now. ★ Thank you to everyone who scheduled one on one. If you haven't scheduled one already please do! 	

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<ul style="list-style-type: none"> ★ Yeah i'm probably forgetting something brain no workie turn that turkey 	
<p><i>Vice President Internal</i></p>	<p><i>2 minutes</i></p>
<ul style="list-style-type: none"> ★ Fall Semester General Meeting <ul style="list-style-type: none"> ○ Date: 30 November 2023, 18:30 ○ Location: MC 5050 (pending approval) ○ Chair and Accountability candidates identified - will confirm when they have accepted ★ Executive contracts ★ Callan won't respond about the observatory :(★ Moon fire in 10 days 	
<p><i>Vice President External</i></p>	<p><i>3 minutes</i></p>
<ul style="list-style-type: none"> ★ Sent out DFL tour participation notice to all the first 20 to signup (members prioritized, the non-members in order of signup) <ul style="list-style-type: none"> ○ Sending DFL finalized list of participants on Oct 12th ○ Will be sending out emails to next people in signup form as folks can no longer be in attendance ○ Will be sending out emails to those who don't get an invite to say thank you for interest and that there might be future opportunities to look out for. ★ TestBed 80 <ul style="list-style-type: none"> ○ ○ Thurs. Nov 2nd ○ 6pm - 8pm ○ MC 5050 ★ General student issue form <ul style="list-style-type: none"> ○ New one to be made - by me probably - prolly this weekend? ○ Someone directly asked me about this due to a complaint in an MAE ○ In mean time email president@thecmas.ca <p>On an un-CMAS note:</p> <ul style="list-style-type: none"> ★ I'm the Leo's Merch Manager now <ul style="list-style-type: none"> ○ Fill out this form pls: https://forms.gle/9EJwWpiXuszSA7Vy7 	

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<p>Action Items:</p> <ul style="list-style-type: none"> - Over reading week I will aim to send out research highlight emails to profs - Anyone in specific people are really interested in: thinking Moo, AERO Materials prof, etc. <ul style="list-style-type: none"> - Email to profs from faculty - Mental health initiative in email to post about 	
<i>Vice President Finance</i>	<i>5 minute</i>
<ul style="list-style-type: none"> ★ September Report <ul style="list-style-type: none"> ○ https://docs.google.com/spreadsheets/d/1FRmK1it1kKQU6ekV8MkEbVcpTFZ84iHpdDHSvCIR9-w/edit#gid=0 ★ KEFC Application <ul style="list-style-type: none"> ○ due monday so you guys have until friday 11:59pm for any request ○ GIVE ME QUOTES AND IMAGES OR ELSE 	
<i>Vice President Services</i>	<i>3 minutes</i>
<ul style="list-style-type: none"> ★ Exec merch item <ul style="list-style-type: none"> ○ I want to know what you want NEXT WEEK ★ Condoms? <ul style="list-style-type: none"> ○ Please send me funny CMAS related phrases ★ Out of coffee <ul style="list-style-type: none"> ○ I'll go get some 	Pet wall?
<i>Events Directors</i>	<i>3 minutes</i>

<ul style="list-style-type: none"> ★ Hi im in the EDC working rn -G <ul style="list-style-type: none"> ○ Women in STEM moment ★ Folksy Wisdom <ul style="list-style-type: none"> ○ Went amazing! ○ Shout out to CUBES for pizza and their bingo cards were amazing (that idea is going in the transition report...) ★ Paper Airplanes <ul style="list-style-type: none"> ○ 1 WEEK FROM TODAY 🕒 ○ Cuts meeting in half hehe sorry ○ Gonna pick up prizes this weekend ○ STUFF WE NEED HELP WITH <ul style="list-style-type: none"> ■ 🙋🙋 who wants to go to the lego store this weekend hehe <ul style="list-style-type: none"> ● Liz, owen, or dana will help ■ Can someone pick up pizza pls 🙏🙏🙏 <ul style="list-style-type: none"> ● Dana slay ■ Someone bring the table to FH <ul style="list-style-type: none"> ● Ask CSES for tables ● Someone will do it ★ Industry Night <ul style="list-style-type: none"> ○ Slow start but will be picking it up over the long weekend (Potential Venues / catering services, email format, resume thingy) 	<p>I will go to the lego store omfg</p>
<i>Inventory Director</i>	<i>x minutes</i>
<i>Merchandise Director</i>	<i>x minutes</i>
<ul style="list-style-type: none"> ★ In the middle of a mental breakdown please be patient ★ We love and appreciate you for everything <3 	
<i>Office Director</i>	<i>0.05 minutes</i>
<ul style="list-style-type: none"> ★ New office hours schedule <ul style="list-style-type: none"> ○ https://docs.google.com/spreadsheets/d/1Rn-Y9FRc2dK9NBuY2wIwFxFxKyfm6YcIqYf2ebp_UAM14/edit?usp=sharing ○ Being posted in announcements today and on office door tomorrow 	
<i>Publications Director</i>	<i>2 minutes</i>

- ★ Paper airplane has been posted, I have a second post + caption already made for a few days before
- ★ Other posts? Lmk so i can get them done before i become a shell of a human during hell week
 - Casi testbed 80 (<3) - i'll send you deets
- ★ Working on bedroom poster design
 - Do we want landscape or portrait?
 - Portrait for this is cmas


Not CMAS related but aero merch is happening!! Plz lmk if there's something u want added/changed

- ★ Smaller, front logo




- ★ Larger, back design (pretend like it doesn't look like it was drawn in ms paint)

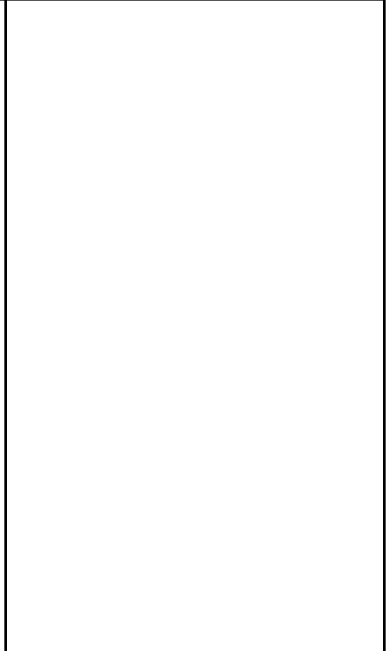
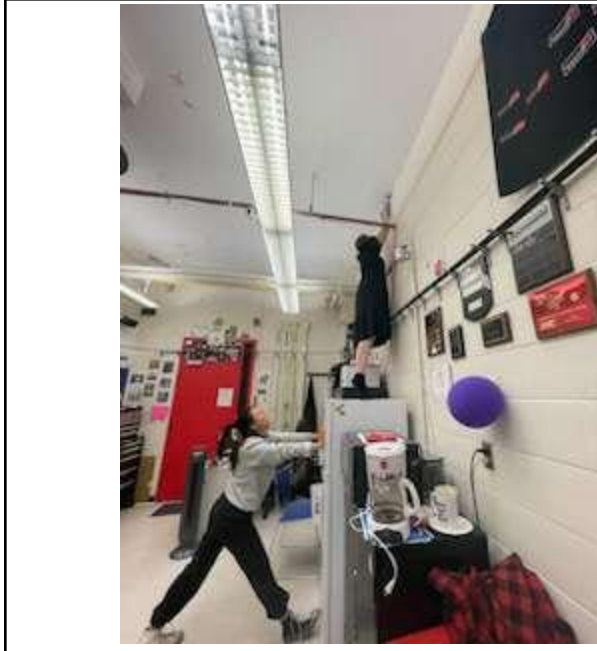
Mural landscape, cmas info posters(without text) vertical - :3

 <p>CARLETON AEROSPACE ENGINEERING</p>	
<p><i>Technical Director</i></p>	<p>$\frac{e^1}{\pi}$ minutes</p>
<ul style="list-style-type: none">★ At the CSES Welcome to C-Eng workshop, saying words and schilling (1st year rep moment)<ul style="list-style-type: none">○ Edited a few slides to talk over, gonna bring some merch to show it off and maybe get people to buy it (i hope it's okay, but that's okay)★ STILL WAITING ON TONER, HOW HARD IS IT TO SHIP A TONER TO A MY HOUSE★ Declan wanted to help out, which is much appreciated. Website should be updated more regularly, so everyone says thank you :)★ If any of you want website perms message me, it seems in the past events n pubs n pres had permissions (on the old emails, but I can fix that)★ Remained discordant and member rolesing	

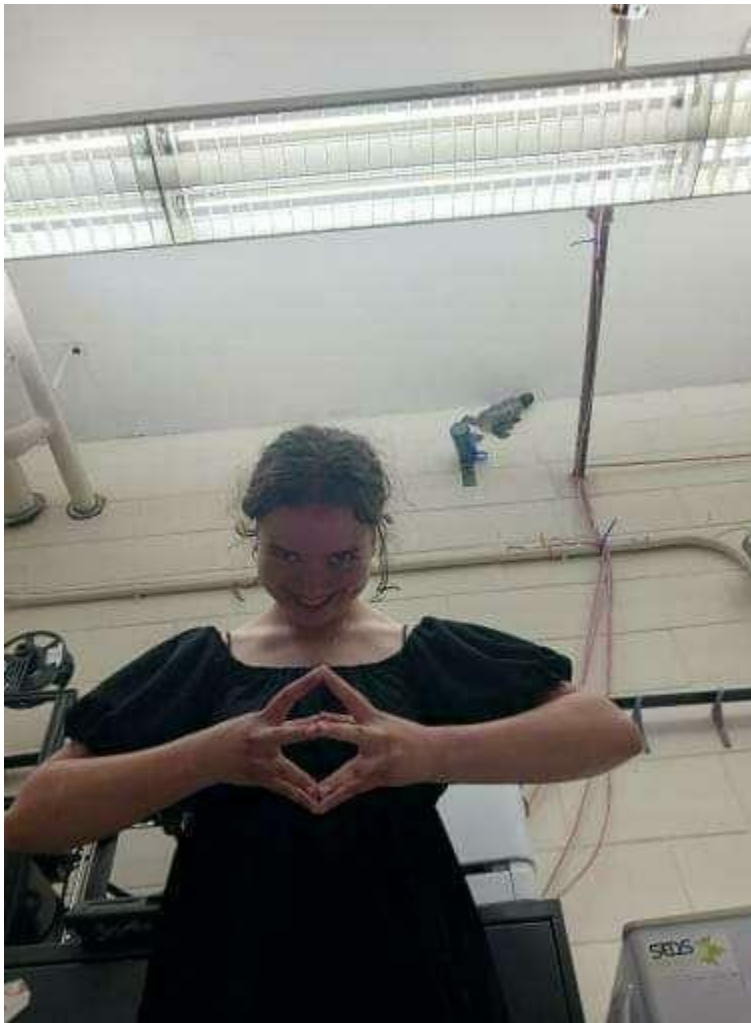
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<i>4th Year Representative</i>	<i>0.5 minutes</i>
★ Class was cancelled again!!! WOOOO	-
<i>3rd Year Representative</i>	<i>0.5 minute</i>
<ul style="list-style-type: none"> ★ Have not done much, was talked into running for CUSA FED Councillor. ★ Attended Folksy Wisdom, hopefully provided wisdom that was folksy. ★ Created discussion item on office hours. 	
<i>2nd Year Representative</i>	<i>x minutes</i>
★	
<i>1st Year Representatives</i>	<i>x minutes</i>
<ul style="list-style-type: none"> ★ Folksy attendance: low due to midterms in the coming days (especially computation and programming) ★ Don't forget your water bottles >:) ★ you've been warned 	
	

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★ "Its not a threat, its a promise" - chris

Discussion Items

★ IN ACTION ITEMS

★ Exec Office Hours (Jaden - 3rd yr rep)

- Currently we have too many exec hours, limiting volunteer participation.
- Constitutional amendment at FSGM to set a minimum of 1 hr a week of office hours for execs and refer to policy manual/handbook for all specifics, which we could change based on circumstance instead of a constitutional amendment every time.
- Discussed in CMAS presidents meeting - Xav discusses
- Claus about if there is a high volume of volunteers this could be an option

★ Blinds

- There is no predrilled hole for the last screw.
- Got co-junior ladders to try and they couldn't drill :/
- Strong something sticky to hold without drilling
- Sealer around holes? Drill holes

★ CMAS Meeting During Midterms

- When's your hell week? We gonna greatly reduce meeting time so that we don't have to suffer as much.
- No meeting week before reading week
 - MEETING MINUTES STILL - just read it over when you have a chance

★ CMAS Meeting Before Paper Airplanes

- Meeting minutes
- Have like 15 min meeting for anything important

★ Inclusivity Talking Point.

- Hard times, be kind to all, think of your actions.

Team Successes

** Did someone have a success this week? Did someone really help you out? Something notable happened? Write it here! **



LIVE JACK REACTION

