



Meeting Record

11-10-2023

ME 3356 + [Discord](#)

Attendance

Executive	Y/N	Members
Xavier Haziza, <i>President</i>		khaled
Declan McCloskey, <i>VP Internal</i>		eli
Monica Paul, <i>VP External</i>		simon
Naomi Yakubovich, <i>VP Finance</i>		anton
Cynthia Cairns, <i>VP Services</i>		ava
Maxim Kari, <i>Events Director</i>		zach
Grace Smith, <i>Events Director</i>		
Liam D-P, <i>Inventory Director</i>		
Piper Stuempel, <i>Merchandise Director</i>		
Jaime tenBrinke, <i>Office Director</i>		
Liz Antifave, <i>Publications Director</i>		
Sam Raab, <i>Technical Director</i>		
Jules Breau, <i>4th Year Rep</i>		
Jaden Desveaux, <i>3^d Year Rep</i>		
Lexy Buchanan, <i>2nd Year Rep</i>		
Chris Goodman, <i>1st Year Rep</i>		
Hayley Ross, <i>1st Year Rep</i>		
Jack Tremblay-Lessard, <i>1st Year Rep</i>		

Meeting Agenda

Schedule	
18:30-19:00	<p>Executive Updates</p> <p>Speaking Order:</p> <ol style="list-style-type: none">1. President2. VPI3. VPX4. VPF5. VPS6. Events7. Inventor Director8. Merchandise Director9. Office Director10. Publications Director11. Technical Director12. 4th Year Representative13. 3rd Year Representative14. 2nd Year Representative15. 1st Year Representatives

Action Items	
Subject:	-
Brought forward by:	
Result:	
Subject:	
Brought forward by:	
Result:	

Minutes

Legend: New item In progress Late General

Executive Updates	Notes
<i>President</i>	5 minutes
<i>Vice President Internal</i>	2 minutes
<ul style="list-style-type: none"> ★ Fall Semester General Meeting <ul style="list-style-type: none"> ○ SLIDES <ul style="list-style-type: none"> ■ Templates to be released ○ Date: 30 November 2023, 18:30 ○ Location: MC 5050 (pending approval) ○ Chair: Owen Short ○ Accountability: Brian Yang ★ Executive contracts ★ Constitutional Amendment phrasing drafted ★ I've been loaned out to InSpace to help save their Constitution too apparently 	
<i>Vice President External</i>	0 minutes
JUST READ - NOTHING IMPORTANT <ul style="list-style-type: none"> - At paper airplane setting up rn - DFL intake form has been sent in <ul style="list-style-type: none"> - Awaiting a reply on the questions I asked about their expectations/plans for the event 	

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<ul style="list-style-type: none"> - Will be asking Sam to make a channel in CMAS discord for participants to easily get ahold of everyone <ul style="list-style-type: none"> - Sam, I'll send you a list of names to be added. And then I will send an email to everyone so they know that the channel exists for future communications - CASI TestBed 80 Talk (again just to keep reminding y'all to tell people about it) <ul style="list-style-type: none"> - Thurs. Nov 2 - 6pm to 8pm - MC 5050 	
<i>Vice President Finance</i>	<i>5 minute</i>
★	
<i>Vice President Services</i>	<i>1 minute</i>
★ Nothing to report	
<i>Events Directors</i>	<i>3 minutes</i>
<ul style="list-style-type: none"> ★ PAPER AIRPLANE TODAY!! <ul style="list-style-type: none"> ○ In: Field House ○ At: T-NOW!! ○ I better see y'all there ★ Industry Night Stuff (<i>y'all can read, lets go to paper airplanes hehe</i>) <ul style="list-style-type: none"> ○ Made a folder for this year in the drive ○ Emailed Ron Miller asking for funding for bigger venue ○ Emailed The Prescott to see if we can use their venue again. <ul style="list-style-type: none"> ■ Asked for more floor space since we are expecting more people this year. ■ Also asked to see the venue in person just to see what we are working with ○ We already had a date picked (Jan 11th) ○ Save the Date emails are in the works <ul style="list-style-type: none"> ■ Template is done ■ Creating a list of everyone I need to send it to. Looking at last years and other years folders. ■ Started sending emails 	

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<ul style="list-style-type: none"> ○ Meeting with Jules during reading week to go over Name Tags and how were dealing with resumes ○ IF YOU KNOW ANYONE IN THE INDUSTRY WHO YOU THINK WOULD WANT TO ATTEND PLEASE LET ME KNOW SO I CAN CONTACT THEM :) ○ Gonna reach out to some of you lovely folks for industry night coordinator position :) 	
<i>Inventory Director</i>	<i>x minutes</i>
<i>Merchandise Director</i>	<i>x minutes</i>
★	
<i>Office Director</i>	<i>0 minutes</i>
★	
<i>Publications Director</i>	<i>2 minutes</i>
<ul style="list-style-type: none"> ★ Im dying ★ It's also my birthday ★ I have no actual updates really I just be makin posts n stuff r ★ I hope paper airplane goes well <3 	
<i>Technical Director</i>	$\frac{e^1}{\pi}$ minutes
<ul style="list-style-type: none"> ★ Gosh I'm busy ★ Toner in!! Printer printing!! We are low on yellow, cyan, and black. Whichever runs our first will stop the printer and I don't remember how to find the levels of each toner :/ ★ First 3D print in a while!! We need microfibrres or something to clean off the tracks/rails n stuff ★ Will set up 3D Print form soon(TM) ★ LATE WITH CMASSETS, PRETTY SWAMPED UNITL LIKE, AFTER READINGN WEEK D: 	
<i>4th Year Representative</i>	<i>0.5 minutes</i>
★	-
<i>3rd Year Representative</i>	<i>0.5 minute</i>
★	
<i>2nd Year Representative</i>	<i>x minutes</i>

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★	
<i>1st Year Representatives</i>	<i>x minutes</i>
★	

Discussion Items
★

Team Successes
** Did someone have a success this week? Did someone really help you out? Something notable happened? Write it here! **